

## IP COLLECTIVE INVESTMENTS – ADDITIONAL INVESTMENT FORM

To enable IP Management Company (IP) to process this additional investment form, please ensure that all sections are completed in full using BLOCK LETTERS and that all required verification documentation (your proof of payment) is submitted together with this additional investment form. No instruction will be processed unless all requirements have been met.

- Please fax this application form and supporting documents to **086 605 0824** or email to **invest@emperor.co.za**
- Completed forms and supporting documents received by IP before 14h30 will be actioned at that day's price, provided proof of payment is received.
- Indicate all options selected by means of a cross (X).
- Direct deposits and internet transfers made into our account will only be processed on receipt of the cash and matching to a corresponding application form. Kindly fax proof of payment to 086 605 0824.
- All cheque payments must be endorsed as non-transferable and deposited directly into the above mentioned account.
- All cheque deposits will be subject to a 14 day hold whereby units purchased may not be redeemed within the said period.
- Please ensure that all information provided is accurate.
- Direct deposits and electronic transfers can be made to the following bank account:

**Bank:** Standard Bank  
**Branch:** Thibault Square  
**Branch Code:** 02 09 09

**Reference:** Use surname and initials (for new investor) and investor number (for existing investor) as reference for the deposit or electronic transfer.  
**Account Name:** IP Management Comp Op Tr Acc  
**Account Number:** 07 000 008 5

### INVESTOR DETAILS (APPLICABLE TO ALL INVESTORS)

Title: \_\_\_\_\_ Initials: \_\_\_\_\_ Surname: \_\_\_\_\_

First name(s) of investor/registered name of legal entity: \_\_\_\_\_

Physical address (residential/registered address): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_ Postal code: \_\_\_\_\_

Telephone number (home): (CODE) \_\_\_\_\_ Telephone number (work): (CODE) \_\_\_\_\_

Fax number: \_\_\_\_\_ E-mail address: \_\_\_\_\_

Client Number (e.g. 20000-XX-XX): \_\_\_\_\_ Cellphone number: \_\_\_\_\_

### ADDITIONAL INVESTMENT DETAILS

Fund name:

Emperor IP Momentum Equity Fund

Class:

B

Lump-sum investment (Gross of Fees)\*:

R

\* The minimum lump sum investment is R10,000

### Once-off debit instructions will be actioned provided the following criteria are met:

- The date the account is to be debited is a business day and all requirements have been fulfilled. Your account will be debited within 2 business days of receipt of completed application and supporting documents.
- Once-off electronic collection is restricted to maximum of R500,000 per bank account per day. Amounts exceeding R500,000 must be actioned by electronic transfer (EFT) directly into our bank account specified above.

## INCOME DISTRIBUTION (TICK RELEVANT BOX)

Distribution to be re-invested  OR Distribution to be paid into account specified in "Banking Details"

If income choice is not indicated, the default option is RE-INVESTMENT.

## DEBIT ORDER INVESTMENT (GROSS OF FEES) \*\*:

Fund name:

Emperor IP Momentum Equity Fund

Class:

B

Debit order investment (Gross of Fees):

R

\*\* The minimum debit order is R1000 per month per account/fund. Debit orders are restricted to a maximum of R500,000 per bank account per day.

Annual increase %  
(tick relevant box):

0%

5%

10%

15%

Debit order investments are scheduled for either the 1st or the 25th of each month and if this falls on a weekend or public holiday it will be effective on the next business day.

Debit order frequency  
(tick relevant box):

Monthly

Quarterly

Bi-annual

Annual

Debit order date  
(tick relevant box):

1st

25th

## METHOD OF PAYMENT (TICK RELEVANT BOX)

Cheque deposit:  Electronic transfer (direct deposit):  Once off debit:  Regular debit order:

I/We the under signed, hereby instruct and authorise IP to draw against the nominated bank account, the investment amounts in terms of this application on the day specified above for the investment at the ruling price on that day. All such withdrawals from my/our bank account by IP will be treated as though they have been signed by me/us personally, and I/we request the bank to debit my/our account with these drawings. Debits can only be processed from a South African Bank Account. I/We acknowledge that cheque deposits are subject to a 14 day clearance period. Any changes to debit order details must be communicated 5 business days before the debit day.

Signature of investor: \_\_\_\_\_ Date: \_\_\_\_\_

(Must correspond with application form)

Authorised signature: \_\_\_\_\_ Date: \_\_\_\_\_

(if different to investor and warrant to have power of authority to act on investor's behalf)

Full name of authorised signatory: \_\_\_\_\_

Capacity of authorised signatory: \_\_\_\_\_

## BANKING DETAILS

The details specified below must be in the investor's name (no third party payments will be permitted) and will be used for all future banking transactions until such time as we are notified in writing of any changes.

Bank: \_\_\_\_\_ Branch name: \_\_\_\_\_

Account number: \_\_\_\_\_ Branch code: \_\_\_\_\_

Type of account (tick relevant box): Current  Savings  Other

Name of account holder: \_\_\_\_\_ Date: \_\_\_\_\_

A cancelled cheque or relevant bank statement less than 3 months old must accompany this application form as confirmation of banking details. Payments will only be made to the bank account in the name of the registered investor. We are unable to facilitate payment to credit cards or market-linked accounts. All payments are instructed electronically. No payments will be made by cheque.

## REGULAR WITHDRAWAL PAYMENTS CASH FLOW PROJECTION (CFP)

You may schedule a regular monthly payment but IP must receive the instruction 5 business days before the scheduled withdrawal payment date for payment to be effective that day. If not, the first withdrawal payment will be scheduled to take place the next month. Regular withdrawal payments are scheduled for the 25th of each month and if this falls on a weekend or public holiday it will be effective on the next business day.

Select rand value per withdrawal\*\*\*: \_\_\_\_\_ First effective payment date: \_\_\_\_\_

\*\*\* The minimum regular withdrawal amount is R1,000 per month per account/fund.

## AGREEMENT WITH INVESTOR

1. This application form and the Deed will form the agreement between the investor and IP Management Company (RF) (Pty) Ltd, an authorized Manager of a Collective Investment Scheme in Securities in terms of the Collective Investment Schemes Control Act, 45 of 2002 ("the Act"). The Deed is available for viewing at the registered office of the Manager.
2. Collective Investment Schemes in Securities (CIS) are generally medium to long term investments. The value of units may go down as well as up and past performance is not necessarily a guide to the future. CIS are traded at ruling prices and can engage in borrowing and scrip lending. Commission and incentives may be paid and if so, would be included in the overall costs.
3. All IP collective investment portfolios are valued and priced using forward pricing at 15h00 each business day with the exception of quarter end when valuation is at 17h00. Fund of Funds are valued at 20h00.
4. Collective investment prices are calculated on a net asset value basis by determining the total market value of all assets in the collective investment portfolio scheme, including any income accruals, less any permissible deductions from the portfolio, namely: brokerage fees, marketable securities tax, Value Added Tax, auditors' fees, bank charges, trustee and custodian fees, and the service charges of the manager.
5. Units will be repurchased by the manager at the ruling price calculated in accordance with the requirements of the Act and the relevant deeds and paid to the investor only. Subject to occurrences beyond the control of IP, transaction requests received by IP before 14h30 will be actioned at that day's price. Monies from the repurchase of units will not be paid to third party bank accounts.
6. Fluctuations or movements in exchange rates may cause the value of underlying international investments to go up or down.
7. The manager may borrow up to 10% of the market value of the collective investment scheme portfolio to ensure liquidity.
8. The fund(s) may engage in scrip-lending activities, subject to the limits and conditions imposed by the Act.
9. The IP collective investments portfolios may at any stage be closed to enable the portfolios to be managed in accordance with their mandates.
10. IP reserves the right to repurchase unit balances with a market value less than the minimum monthly investment amount and close the investment account. Investors will be notified beforehand should this be contemplated.
11. If the investor requests a unit certificate, IP reserves the right to repurchase units from the investor in order to pay for the stamp duty payable in respect of the unit certificate and the net number of units will be certified.
12. The clearance period on investments made by debit order is 10 (ten) days.
13. In the event that this application form is faxed to IP, the responsibility of ensuring that the instruction has been received and actioned by IP will lie with the instructor. A fax confirmation in the hands of the sender will not be regarded as proof that IP received a specific document. IP does not accept any liability and responsibility for having acted on a faxed document that on the face of it appears valid and the investor consequently bears the risk of fraud and/or forgery.
14. IP reserves the right to only process instructions that are submitted on IP standard transaction forms.
15. IP reserves the right to withhold processing of any unclear, incomplete or ambiguous requests forwarded by the investor/financial advisor. IP will not be liable for any damages or losses of whatsoever nature arising out of IP's failure to action this instruction due to occurrences beyond the control of IP. IP will not be liable for any loss incurred due to incorrect information being supplied by the investor or his/her financial advisor. This includes, but is not limited to, IP being unable to identify a deposit or transfer made to the respective IP bank account, for any reason whatsoever. Proof of payment and copies of all verification documentation requested must accompany this application form. IP will not be obliged to process this application form until it has received proof of payment and the verification documentation and IP will not be liable for any loss or damage of whatsoever nature arising from the inability of IP to process this application form due to the fact that the requirements of the Financial Intelligence Centre Act, 38 of 2001 ("FICA") have not been complied with. The investor indemnifies and holds IP harmless against any loss or damage which the investor may suffer as a result of any commission or omission by IP which is a result of an obligation imposed on IP by FICA.
16. SARS requires us to pay over Dividend Tax on your behalf where applicable. We will deduct this tax before we pay any dividends to you or reinvest into your account. Unless we receive information from you indicating otherwise, we will be obliged to withhold the default DWT of 15%.

## DECLARATION BY INVESTOR

### I/We understand and/or warrant that:

- I/we have read and understood and agree to be bound by the provisions of this application form. If, on the date of signature of this application form, an updated application form exists and the fees and/or terms and conditions are different on that form, the fees and/or terms and conditions on the updated application form will apply;
- the information contained in this application form is true and correct. IP shall have the right to make any enquiries from any source to verify the information disclosed in this application form;
- where this application form is signed in a representative capacity I/we have the necessary authority to sign; and
- IP reserves the right to request any additional evidence to identify the source or the investment amount prior to processing this application; and any amounts received by IP by debit order or Electronic Funds Transfer (EFT) will be deemed not to have been received and no transaction(s) in respect of such application may be made until the amount has been unconditionally credited to the IP bank account. I/We indemnify and hold IP harmless against any claim of whatsoever nature, which I/we may have resulting from conducting business by telephone, facsimile, email, website or any other electronic means. I/We hereby consent to IP taking any security precautions it may deem necessary to proceed with my/our application. IP shall, at its discretion, have the option to pay or collect any amounts (provided that I/we owe the amount to IP), via the Automated Clearing Bureau or EFT.

Signature of investor: \_\_\_\_\_ Date: \_\_\_\_\_

(Must correspond with application form)

Authorised signature: \_\_\_\_\_ Date: \_\_\_\_\_

(if different to investor and warrant to have power of authority to act on investor's behalf)

Full name of authorised signatory: \_\_\_\_\_

Capacity of authorised signatory: \_\_\_\_\_

## FINANCIAL ADVISOR DETAILS AND DECLARATION

Not applicable

Financial advisor institution: \_\_\_\_\_ Financial advisor name: \_\_\_\_\_

Brokerage code (e.g. 20000-XX-XX): \_\_\_\_\_ Advisor code (e.g. 20000-XX-XX): \_\_\_\_\_

FSP licence number: \_\_\_\_\_ Authorised agent signature: \_\_\_\_\_

Telephone number (work): (CODE) \_\_\_\_\_ E-mail address: \_\_\_\_\_

### I/We

- declare that I/we have made the disclosures required in terms of the Financial Advisory and Intermediary Services Act 37 of 2002 and subordinate legislation thereto, to the investor(s).
- declare that I/we have fully explained the meaning and implications of replacement (if applicable) to the investor(s) and that I am fully aware of the possible detrimental consequences of replacement.
- warrant that I/we have explained all fees that relate to this investment to the investor and I/we understand and accept that the Investor may withdraw his/her authority for payment to me/us in writing to IP.

Signature of Financial Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

## FINANCIAL ADVISOR DECLARATION (FICA)

Not applicable

- Warrant that I/we have established and verified the identity of the investor(s) (and persons acting on behalf of the investor) in accordance with the Financial Intelligence Centre Act 38 of 2001 (FICA) and subordinate legislation thereto, and I/we will keep records of such identification and verification according to the provisions of FICA.
- I confirm that I have identified the investor, including any person acting on behalf of the investor, premium payer and cessionary, where applicable, and verified his/her details on this investment under the requirements set out in section 21 of the Financial Intelligence Centre Act, No 38 of 2001. I further confirm that I have stored all the verification documents in terms of section 22 of the same act. (effective from 30 June 2003.)

Signature of Financial Advisor: \_\_\_\_\_ Date: \_\_\_\_\_

## FINANCIAL ADVISOR FEES (TICK RELEVANT BOX)

I acknowledge that I did not receive financial advice from a financial advisor; OR

I hereby confirm that the Financial Advisor whose details have been completed in the section above, "Financial Advisor Details and Declaration" is my appointed Financial Advisor and I agree to payment of fees as follows:

Initial advice fee: \_\_\_\_\_ % (Negotiable to maximum of 0.5% exclusive of VAT. This will be applied to each contribution and deducted before the investment is made.)

Ongoing advisor fee: \_\_\_\_\_ % per annum based on the daily market value of the investment portfolio, charged by way of unit reduction from investment and paid to the appointed Financial Advisor monthly in arrears. Negotiable to maximum of 3.00% exclusive of VAT. Ongoing advisor fee % must be in increments of 0.05%. This is not part of the normal annual management fee charged by the relevant fund(s). This authority may be withdrawn by investor by giving written notice to IP.

Signature of investor: \_\_\_\_\_ Date: \_\_\_\_\_

## OFFICES



### IP MANAGEMENT COMPANY (RF) (PTY) LTD

Physical address:  
3rd Floor Letterstedt House  
Newlands-on-Main  
Newlands, 7700

Postal address:  
PO Box 23271  
Claremont  
7735

Contact:  
Tel: 021 671 1650  
Fax: 086 557 4848  
Email: [clientservices@ipmc.co.za](mailto:clientservices@ipmc.co.za)



### EMPEROR ASSET MANAGEMENT (PTY) LTD An Authorised Financial Services Provider. FSP 44978

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